# OCEAN COUNTY FAIR - 2025

**A COMMITTEE OF THE OCEAN COUNTY BOARD OF AGRICULTURE**

**1623 Whitesville Rd**

**TOMS RIVER, NJ 08755-1166**

**Commercial Vendors**

Phone (732) 914 – 9466

Fair Dates: Wednesday & Thursday, July 9 & 10 5:00 p.m. – 11:00 p.m.

Friday & Saturday, July 11 & 12 11:00 a.m. – 11:00 p.m.

Sunday, July 13 11:00 a.m. – 5:00 p.m.

Fair Grounds: Robert J. Miller Air Park, Route 530, Berkeley Township, NJ

**Please take note that the Fair opens on Wednesday, July 9th at 5 p.m.**

A copy of the rules and regulations is enclosed. They will be strictly enforced. Please read them carefully.

## ATTENTION: ALL ELECTRICAL RECEPTACLES AT THE FAIR ARE GROUND FAULT

**INTERRUPTED (GFI).** All electrical devices, lights, fans, and cords must be in proper working condition and be UL Listed. Electrical devices shall be placed off the ground and SHALL NOT cause an interruption of electric service. The Ocean County Fair reserves the right to refuse the use of any electrical device that it or the electricians deem as unsafe. Excessive interruptions of electrical service may result in the loss of your performance bond.

Applications should be carefully completed and properly signed. Payment for space and Certificate of

Insurance must be sent with application. Mail no later than **June 1, 2025** to:

Ocean County Fair 1623 Whitesville Rd Toms River, NJ 08755

NOTE: Application will not be accepted without the following:

1) signed application

2) payment for space

1. certificate of insurance (listing the Ocean County Fair, Ocean County Board of Agriculture & Ocean County Board of Commissioners as additionally insured).

Ocean County Fair Vendor Coordinator Helen Ferraro 732-914-9466

**2025 Ocean County Fair**

**Rt. 530 Robert J. Miller Air Park**

**EXHIBIT RULES, REGULATIONS AND CONDITIONS**

**ACCEPTANCE POLICY:** All applications will be reviewed by the Fair Committee. The Committee reserves the right to accept or reject any application.

**EXHIBIT MATERIAL**: The exhibitor may display and exhibit their goods and services, book orders and register prospective names for later follow-up and may engage in direct cash and carry sales of merchandise, but such activity must be incidental to the provision of an attractive and informative exhibit. All items of merchandise to be displayed, sold or given away must be approved by the Ocean County Fair Committee from samples submitted with application. There can be no substitutions or additions without the approval of the Fair Committee. Items determined to be of a controversial nature or offensive by the fair committee will be removed and sales ceased. Failure to do so will result in exhibitors or vendor forfeiting their right to continue as a participant and any rent paid to the Ocean County Fair.

**EXHIBIT SPACE:**

1. Exhibit space is available in accordance with rates as stated in the application.
2. Space will be assigned with due consideration of power requirements and the best interest of the Fair In order to provide a balanced, comprehensive, and pleasing effect.
3. The Fair will not overload with any product or service, and previous year exhibitors who have abided by the rules and are an asset to the Fair, get first consideration before opening to new applications.
4. Each under the tent location is a 10’ x 10’ space. The Fair does not provide chairs or tables except in the

Entertainment Areas. Chairs and/or tables may be rented for a fee of $15.00 per chair and $40.00 per table. **A rental charge will be made if chairs or tables are taken from the Entertainment areas to your space.**

**EXHIBIT POLICIES:**

All exhibit space must be manned from 5:00p.m. to 10:p.m. on Wednesday and Thursday,11:00a.m.to 10:00p.m. on Friday and Saturday. From 11:00a.m. to 5:00p.m. on Sunday

Unmanned exhibits may result in loss of space.

**(a) Exhibit areas cannot be taken down or carried on or across midways before 5:00p.m on Sunday**.

(b) The exhibit must be removed by noon on Monday.

(c) Non-compliance of these rules will have a strong effect upon the consideration of acceptance for future Fairs and will result in **FORFEITURE OF PERFORMANCE BOND**.

**(d)No vehicles will be allowed on the Fairgrounds from one half hour before the opening until one half hour after the closing of the Fair.**

**NON-PROFIT EXHIBIT SPACE:** As space is available. The Fair Committee reserves the right to allocate all nonprofit locations.

**ELECTRICAL SERVICE**: Electric space is available at an additional cost as power supply and wiring permits. Every effort will be made to meet reasonable requests for electrical service within these limits. In no case may the electrical service be altered. All electrical work must be done by the Fair Electrician. As per BOCA code, all electric cords must be marked for outdoor use.

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UL Listed. Electrical devices shall be placed off the ground and SHALL NOT cause an interruption of electric service. The Ocean County Fair reserves the right to refuse the use of any electrical device that it or the electricians deem as unsafe. Excessive interruptions of electrical service may result in the loss of your performance bond.

**GENERAL RESTRICTIONS**:

1. Any audio devices, players, equipment etc. used by an exhibitor within their assigned space shall be kept at a low enough volume so as not to disturb or interfere with adjacent participants.
2. No alcoholic beverages or controlled substances shall be sold, consumed, or possessed on the Fair Grounds by any exhibitor or their agents or employees.
3. All operations must be conducted within the exhibitor’s assigned and purchased space. No one is permitted to solicit freely throughout the Fair Grounds, in walkways or midways.
4. Exhibitors do not have the privilege of subletting or giving away their assigned space without the approval of the Fair Committee.
5. No tents or canopies will be allowed other than by prior arrangement with the Fair Committee.
6. Exhibit space must be restored to its original condition at the closing of the Fair. All trash must be deposited in the proper receptacles.

**OVERNIGHT FACILITIES:** No one is permitted to remain on the Fair Grounds between 12 midnight. and 9:00a.m. on any day. We do not have overnight camping facilities.

**HOURS OF OPERATION**: Exhibits can be set up between Tuesday, July 8 between 10 a.m. and 6:00 p.m. and Wednesday, July 9th between 12:00p.m. and 5:00p.m. All exhibits must be ready to open for business on Wednesday, July 9th, and Thursday, July 10th at 5:00p.m. and at 11:00 a.m. on Friday, Saturday and Sunday, July 11th, through 13th.  Exhibitors must close no later than 11:00p.m. each night except Sunday when we close at 5:00p.m. Exhibitors may close at 10pm if you wish other nights.

**PASSES**: Each exhibitor shall be entitled to **FIVE (5)** exhibitor passes and **ONE (1)** vehicle pass. If additional exhibitor passes are needed, they can be purchased for five dollars ($5.00) per pass which is good for the entire Fair. We cannot offer extra vehicle passes.

**CONDITIONS:**

Concessionaire does hereby covenant that said concessionaire will keep and save harmless the Ocean County Board of Agriculture, Ocean County Fair and Committee and the Ocean County Board of Commissioners, it’s volunteer workers and assigns from any and all liability for anything arising from the activity, use and occupancy the concessionaire, it’s or their servants or agents, and from any damage arising from any fault or negligence by the concessionaire, its servants or agents, or any loss or damage out of any breach of contract, express or implied, conditions or obligations contained in this agreement. This agreement and the terms and conditions hereof shall be binding upon the concessionaire’s successors, administrators, and assigns.

1. The Fair Committee, the officers and associated committees of the Fair itself are in no way
2. responsible or liable for losses which may be suffered, whether caused by theft, weather, or other causes. It’s good business practice that you provide insurance against such losses.
3. Vendors and workers, please leave your pets at home. Only service and exhibit animals are allowed on the grounds.
4. There will be **NO** political influence allowed on items for sale or signage around your space.
5. **NO** items may be sold that shoot a projectile.
6. You will be limited to selling only the items listed on your application.
7. Please include a photo of your proposed setup.

**CERTIFICATE OF INSURANCE:** The exhibitor is required to submit with the application a Certificate of Insurance for general liability, plus in the case where food or other edible products are to be sold, Product Liability Coverage. The Ocean County Board of Agriculture, Ocean County Fair and the Ocean County Board of Commissioners must be named as additional insured on the coverage for liability. No one may operate until insurance requirement is satisfied. If you do not have liability insurance, it may be possible to purchase it from the Fair.

**SPACE ASSIGNMENT AND PAYMENT:** Spaces will be assigned as stated in Rule # 3. No space will be assigned until the dated and signed application for space, insurance certificate and payment have been received by the Fair committee.

**CANCELLATION CLAUSE:** For cancellation thirty (30) days prior to Fair date, one hundred percent (100%) refund will be given. For cancellation 14 – 30 days prior to Fair, fifty percent (50%) refund will be given. Thereafter no refund will be given if it is less than 14 days.

MAKE CHECKS PAYABLE TO: Ocean County Fair. MAIL TO: 1623 Whitesville Rd, Toms River, NJ 08755-1166

Fair Grounds are located at the Robert J. Miller Airpark, Route 530, Berkeley Township, NJ. Entrance is corner of Route 530 and Mule Rd.

**2025 OCEAN COUNTY FAIR**

**1623 Whitesville Rd Toms River, NJ 08755-1166**

**APPLICATION FOR COMMERCIAL EXHIBIT SPACE**

Fair Grounds are located at the Robert J. Miller Airpark, Route 530, Berkeley Township, NJ. Entrance is corner of Route 530 and Mule Rd.

**Please print or type all the information.**

Your Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Organization\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TYPES OF GOODS AND SERVICES:** (Itemize the specific kinds of materials you will be offering for sale, and/or describe the kinds of information services you plan to represent.) Please have a photo of your set up so we have a better idea of what you sell. PLEASE LIST ITEMS FOR SALE, ONLY THE ITEMS LISTED HERE MAY BE SOLD IF ACCEPTED.

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**EXHIBITOR SPACE UNDER COMMERCIAL VENDOR TENT**

(CHECKONE) SPACES ARE ALL **10’ x 10’:**

\_\_\_\_\_\_Space “G” at $500.00 **\_\_\_\_\_\_**Non-profit at $200.00 each

\_\_\_\_\_\_Space “H” at $400.00 501c organization only (copy of IRS

Certification must be enclosed)

RENTAL FEE FOR SPACE(S) REQUESTED $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OUTSIDE EXHIBIT SPACE:**  (Call for assistance calculating fee)

Outside space fee is based on the following formula:

$20.00 per foot on midway (front), plus $1.00 per square foot

Minimum space 15’ front X 15’ deep - $525 $\_\_\_\_\_\_\_\_\_\_\_\_\_

15’ X 20’ deep $600.00 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

20 front x 15’ deep = $700.00 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

20 front x 20’ deep = $800.00 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FEE FOR SPACE REQUESTED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you rent a 15’ X 15’ space and come with a 20’ X 20’ tent, you will not be allowed to put it up.

**INDIVIDUAL TENT RENTAL:** Fee includes tent rental and space (Outside Exhibit Space area)

\_\_\_\_\_ 10’x 10’ $650.00

\_\_\_\_\_ 15’ x 10’ $750.00

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| --- | --- |
| \_\_\_\_\_ 20’ x 10’ | $1050.00 |
| \_\_\_\_\_ 20’ x 15’ | $1150.00 |
| \_\_\_\_\_ 20’ x 20’ | $1250.00 |
| \_\_\_\_\_ 20’ x 30’ | $1550.00 |
| \_\_\_\_\_ 30’ x 30’ | $2030.00 |

RENTAL FEE FOR TENT AND SPACE(S) REQUESTED $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ELECTRICITY:**

\_\_\_\_\_\_20 AMP Single pole (120v) circuit breaker @ $50.00

\_\_\_\_\_\_20 AMP Double pole (120v) circuit breaker @ $100.00

\_\_\_\_\_\_\_30 AMP Double pole (240v) circuit breaker @ $150.00

\_\_\_\_\_\_\_50 AMP Double pole (240v) circuit breaker @ $200.00

\_\_\_\_\_\_Special requirements needed for electricity PLEASE SPECIFY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL FEE FOR ELECTRICITY REQUESTED $\_\_\_\_\_\_\_\_\_\_\_

**We do NOT allow the use of generators.**

**TOTAL APPLICATION FEE $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PERFORMANCE BOND FEE:** All exhibitors must enclose a separate $100.00 money order or check and a **self-addressed stamped envelope** with application. The same money order/check will be mailed back to the exhibitor the week following the fair, if exhibitor has manned his/her booth as required during all open fair hours, spaces are left in clean, acceptable condition, and all fair rules have been complied with.

**THE UNDERSIGNED HEREBY APPLIES FOR COMMERCIAL**

**EXHIBIT SPACE AT THE OCEAN COUNTY FAIR AND AGREES TO ABIDE BY ALL OF THE OCEAN COUNTY FAIR EXHIBIT RULES, REGULATIONS AND CONDITIONS.**

DATE\_\_\_\_\_\_\_\_\_\_\_\_SIGNATURE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TITLE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Performance Bond and Fee must accompany this application.**

The 2024 Ocean County Fair is scheduled on Wednesday & Thursday, July 9th & 10th 5:00 p.m. to 10pm. Friday and Saturday, July 11th & 12th 11:00 a.m. to 11:00 p.m. Sunday, July 13th 11:00 a.m. to 5:00 p.m. **Fair Grounds are located at the Robert J. Miller Airpark, Route 530, Berkeley Township, NJ. Entrance is corner of Route 530 and Mule Rd.**

4

H

Stage

Amusement

Area

Area

Ride Area

Midway

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Commercial Tent   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | G | H | H | H | H | H | H | G | | G | H | H | H | H | H | H | G | |

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| G |  | H |  | H |  | H |  | H |

Food Trailer Area

|  |
| --- |
| Dining  Area |

Midway

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | | Outside Exhibit Area | | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Food Pavilion-A | | | |  | Food Pavilion-B | | | | | A | C | C | A | B | C | C | B | |

---------------------------------------------------------------------------------] Fair Entrance [----------------------------------------------------------------------------------- Ocean County Fair Vendor Layout Area (This drawing is not to scale)